Student Leadership Committees Quick-Start

Student Leadership Committees (SLCs)

What, Why & How

What is a Student Leadership Committee?

The SLC is a representative structure for students to work in partnership with management, staff and parents to support and advance the whole school community. The SLC seeks to build a relationship based on mutual respect and trust with all in the school, and supports the staff, management and parents in their efforts to create and maintain an environment conducive to optimal learning and growth. As part of this process, the SLC seeks to provide a line of communication between students, management, staff and parents, representing the views of the student body.

Key Activities of Student Leadership Committees:

The SLC begins each year by building an Action Plan with a program of activities that (a) enhance the learning and growth of students; (b) promote collaboration and communication between management, staff, parents and students; and (c) improve resources and community participation. In planning and undertaking their activities the SLC should:

- Work closely with school management, teachers and parents;

- Consult regularly with students in the school; and

- Involve as many students as possible in the activities of the SLC.

There is a wide range of activities of benefit to the school community which the SLC may wish to undertake, some of which are outlined next:

Representing the views of the student body to the school management

This should be one of the fundamental aims of every SLC. It involves talking and listening to the student body, considering their views and concerns, and discussing these with the school management on behalf of the students.

Promoting good communications within the school

Improving communication within the school community is a shared responsibility and the SLC can contribute to this process. Making presentations at staff meetings to keep staff informed of activities, keeping a SLC notice-board or organising a regular newsletter are just some ways the SLC can communicate with the students, management, staff and parents.

Supporting the educational development and progress of students

The SLC can contribute to the learning environment for students in the school by, for example, using surveys and feedback systems to identify areas for support and improvement, co-designing support strategies for students in exam classes or homework clubs, or organising lunchtime activities/homework clubs targeting specific learning areas.

Assisting with induction and/or mentoring for new students

The SLC may co-design a mentoring program where senior students help new students to find their feet and help their integration into the school community.

Contributing to the development of school policy

The SLC can actively contribute to the development of school policy in a wide range of areas such as bullying, uniform requirements, behaviour code and extra-curricular activities. The SLC could form working parties to address individual policy issues, to consult with students, staff and parents on those issues and to represent the SLC's views to school management.

Assisting in school sporting and cultural activities

SLCs can assist in organising and developing sports and cultural activities within the school, including, for example, sports days and drama or musical events.

Assisting with, or organising, fund-raising events for charity

SLCs can organise events both within the school and involve the wider community, for the purposes of raising money for designated charities.

Item	Example	Our Constitution
1. SLC Purpose & Aims	*The SLC is a representative structure for students to work in partnership with management, staff and parents to support and advance the whole school community. The SLC seeks to build a relationship based on mutual respect and trust with all in the school, and supports the staff, management and parents in their efforts to create and maintain an environment conducive to optimal learning and growth. As part of that process, the SLC seeks to provide a line of communication between students, management, staff and parents, representing the views of the student body.*	
2. SLC Scope of Work	*The SLC will undertake a programme of activities which (a) enhance the learning and growth of students (b) promote collaboration and communication between management, staff, parents and students (c) improve resources and community participation. The SLC will consult with management and staff as necessary to plan and implement activities.*	
3. SLC Officers & Members	*The SLC will appoint a Chairperson, Secretary and Treasurer. Each will normally hold office for the year. The Membership Committee shall be comprised of two representatives per year level plus designated captain positions (school, sports captains etc.)*	
4. Working Parties	*The SLC reserves the right to form working parties. A working party will consist of at least 3 members, with at least one member from Junior School and one member from Senior School. The planned activities of a working party must be submitted to the SLC for approval. Working Parties must report regularly to the council on their progress.*	
5. Finance & Fundraising	*The SLC Treasurer will keep an up to date and accurate account of all money raised by the council, and will provide a report to the council at the last council meeting of the year. The SLC will consult and co-operate with the management, staff and parents when planning fund raising activities.*	
6. Meetings & decision-making	*The SLC will meet on a fortnightly basis during each school term with all meetings scheduled at the start of each term. At least two thirds of the SLC members have to attend for a decision to be taken. When making a decision any member of the council may call for a vote to be held, and where the votes are divided evenly the Chairperson will have the casting vote.*	
7. Removing members of the Council and filling vacancies	*The SLC has the right to remove a member, if that member fails to attend sufficient meetings or is not committed to the work or aims of the SLC. The member must be given at least 1 weeks notice of the proposal and must be allowed to address the council in their defence. Where a member is to be removed at least two thirds of the council must consent & such decisions must be ratified by management.*	
8. Changes to the Constitution	*A vote must be held regarding any changes to this constitution. Proposed changes must be circulated to all members of the council at least 1 week in advance of the vote. At least two thirds of the council must be present for the vote. Any changes to the constitution must be discussed in advance with the management of the school.*	

SLC Action Plan

Issue In Focus (What P1)	Key Objectives & Goals (What P2)	Execution Strategy (How)	Timelines (When)	Link to Broader Strategy (Why)	Working Party (Who) Accountability & Reporting

SLC Activity Calendar

HIGHPERFORMANCE SCHOOLS

DECEMBER 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
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JANUARY

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DECEMBER

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JANUARY 2021

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Team Profile
Talent Map

HIGHPERFORMANCE SCHOOLS

Team: _____

Date: _____

Name	Role	Strengths Personality Traits/ CARD colors	Work Interests & Goals	Secret Skills	Other

STUDENT PULSE — **Student Self Efficacy**
Cohort Summary Report

| 1. Work Completion | 2. Achievement Level | 3. Help Seeking | 4. Self Motivation |

Table 1. Overall, how are the students progressing & where are the specific challenges?

Cohort: Whole School EXAMPLE   **Month:** Jun 2020   **Participants:** 406

Factor	Domain	Pulse Question	Previous*	Current*	Factor Description
	Self Regulated Learning	I have been able to complete all of my required schoolwork this past week…	73.09%	79.97%	For students to have confidence in their ability to complete required schoolwork within scheduled timeframes.
	Academic Achievement	I have been able to maintain or improve my level of achievement in my subjects…	65.48%	71.77%	For students to have confidence in their own ability to learn and improve their level of achievement in academic subjects.
	Enlisting Social Resources	I could ask my teachers for any help and support I needed with my schoolwork…	62.96%	71.80%	For students to have confidence in their ability to enlist the help of teachers and advisors to assist them with challenges or difficulties.
	Self Regulatory Efficacy (Self Control)	I have been able to keep myself motivated and feel satisfied with my learning…	58.06%	63.44%	For students to have confidence in their own ability / self-discipline to manage their mood and emotions to maximise their learning and achievement.
STUDENT SELF EFFICACY Cohort Score			**64.90%**	**71.75%**	*Combined average of all cohort scores — ■ 0-24% ■ 25-49% ■ 50-74% ■ 75-100%

Table 2. How is each year level progressing and where are the specific challenges?

STUDENT PULSE — **Student Self Efficacy**
Cohort x Cohort Summary Report

| 1. Work Completion | 2. Achievement Level | 3. Help Seeking | 4. Self Motivation |

Student Efficacy Priority Area	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Year 7		52.68%	67.33%	66.88%	65.94%							
Year 8		80.63%	67.80%	64.79%	79.75%							
Year 9		60.98%	67.33%	57.92%	53.75%							
Year 10		60.98%	66.67%	78.20%	55.31%							
Year 11		63.50%	67.28%	61.70%	70.00%							
Year 12		62.71%	57.68%	67.33%	48.75%							

■ = Priority Factor (lowest domain score)   ■ 0-24%   ■ 25-49%   ■ 50-74%   ■ 75-100%

HIGHPERFORMANCE SCHOOLS

**Student Leadership Committee (SLC) Fortnightly Meeting (45 min)
Agenda A (Focus on Pulse Data) & Agenda B (Focus on Action Plan)**

Date & Time:　　　　　　　　**Chair:**

Attendees:　　　　　　　　　**Moderator:**

Apologies:　　　　　　　　　**Live Notes:**

	Agenda A		
Item 1	**Welcome:** SLC Role & Purpose • Meeting purpose & outcomes • Moderator cards & ground rules	Chair	1 min
Item 2	**Warm-Up:** One word barometer and student self-efficacy ice-breaker (small groups)	All	3 mins
Item 3	**Year Level Updates:** Exception reports on key activities and critical issues since last meeting (1-2min each year level) *Live Notes:*	All	10 mins
Item 4	**Student Pulse Dashboard Review:** *Part 1* (3min): Review monthly dashboard data (elbow partners). *Part 2* (5 min): Round room feedback on data (i.e., What doesn't make sense; What looks too good/bad to be true…) *Live Notes:*	All	8 mins
Item 5	**Dashboard Focused Hot Issues (Brief):** *Part 1:* Pair & Share Top 2-3 Issues – Write on whiteboard and vegas vote (5 ticks per person) (2 mins) – Top 3 topics selected: **Part 2:** 1 min – elaborate / 1 min – clarify / 3 mins – discuss / 1 min takeaway action *Live Notes:*	All	20 mins
Item 6	**Close**: Barometer, Takeaway Actions, Moderator Feedback & Next Meeting **Moderator Score (5 Factors):** **Next Meeting Date/Time:** **Roles: Chair:**　　　　**Moderator:**　　　　**Live Notes:**	Chair & Moderator	3 mins

	Agenda B		
Item 1	**Welcome:** SLC Role & Purpose • Meeting purpose & outcomes • Moderator cards & ground rules	Chair	1 min
Item 2	**Warm-Up:** One word barometer and student self-efficacy ice-breaker (small groups)	All	3 mins
Item 3	**Year Level Updates:** Exception reports on key activities and critical issues since last meeting (1-2min each year level) *Live Notes:*	All	10 mins
Item 4	**Hot Issues:** *Part 1:* Pair & Share Top 2-3 Issues – Write on whiteboard and vegas vote (5 ticks per person) (2 mins) – Top 3 topics selected: **Part 2:** 1 min – elaborate / 1 min – clarify / 3 mins – discuss / 1 min takeaway action *Live Notes:*	All	20 mins
Item 5	**SLC Action Plan Review & Update:** Report back progress on Key initiatives, review and update action plan and confirm forward actions for month ahead *Live Notes:*	All	8 mins
Item 6	**Close**: Barometer, Takeaway Actions, Moderator Feedback & Next Meeting **Moderator Score (5 Factors):** **Next Meeting Date/Time:** **Roles: Chair:**　　　　**Moderator:**　　　　**Live Notes:**	Chair & Moderator	3 mins