**Reasonable Adjustments using HPT Protocol**

***Aim:*** *To quality assure best practice in task adjustments for identified students within cohorts.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Actions** | **Who** | **Time** |
| **Pre-Work**  Individual | Teacher reviews class list, identifies priority students who require reasonable adjustments and completes the Priority Student Tool (based on NCCD) | Individual teacher | 5 mins |
| **Item 1**  Teamwork | **Reasonable Adjustments Step 1**  Teacher x Teacher Round room quick presentations with include:   * Priority student names * Disability * Current adjustments on PLP * Proposed task adjustment | Team | 15 mins  (3-4 mins per teacher) |
| **Item 2**  Teamwork | **Reasonable Adjustments Step 2**  Each teacher is provided peer feedback on appropriateness of proposed task adjustment for each student. | Team | 10 mins  (2-3 mins per teacher) |

*NB: All live notes to be recorded in the table below*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Priority Student** |  |  |  |  |  |
| **Disability/Identified Need** |  |  |  |  |  |
| **Previous or Current adjustments** |  |  |  |  |  |
| **Proposed task adjustments for next assessment** |  |  |  |  |  |
| **Peer feedback** |  |  |  |  |  |