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**Deep Dive Preparation Worksheet TEMPLATE**

***(use as a handout in presentation)***

**Presenter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_ Coach: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **The Issue in Focus:** |  |
| **The 5% Strategic Question:** | *How can we ensure/guarantee that (OUTCOME) (does / doesn’t happen) by (TIME) so that (IMPACT)?* |
| **Link to Team Purpose / Scope:** |  |
|  |
| **The Backstory of Issue & Key Impacts/Emotions (Right Brain)** | **The Data & Analysis that Supports the Backstory (Left Brain)** |
|  |  |
| **Possible Solutions / Answers to the Strategic Question** | **Related Risks / Barriers to each Possible Solution** |
|  |  |
|  |  |
| **Restate the Strategic Question** (or reframe question if need be): |
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